**Request for Applications**

The Illinois Society of Genetic Professionals (ISGP) holds a medical genetics symposium annually in Chicago. For the 2021 symposium, to be held virtually on 5/7/2021, we are seeking proposals for a **sponsored educational talk related to hereditary cancer**.

**Topic/Requirements:** The presentation must be related to cancer genetics. Data from studies that have previously been published or presented is acceptable. While it is acceptable to present data from a laboratory/industry product, the educational presentation must be eligible for CEUs offered through the National Society of Genetic Counselors. The presenter must disclose any possible conflicts of interest in the presentation.

**Time Allotted:** 60 minutes (including time for questions)

**Audience:** The ISGP symposium is primarily attended by genetic counselors and trainees, however other providers with an interest in medical genetics often attend. In the past this event has had approximately 200 attendees.

**Application Deadline/Submission:** All applications must be received by end of day **Monday, 3/1/2021**. Applications should be emailed to Jennifer Thompson ([Jennifer.Thompson@sema4.com](mailto:Jennifer.Thompson@sema4.com)).

**Application Contents:** The application should include the following in 1-2 pages:

1. Title
2. Name of company sponsor
3. Name and affiliation of speaker\*
4. Summary/Abstract
5. Background/Significance
6. Description of key points and applicability to the genetics community and/or medical genetics practice
7. Educational objectives

The summary/abstract should be in a narrative format, however the remaining sections may be bullet points or in narrative format.

Please note, slides tentatively to be used for the presentation may be submitted with the application if desired, but are not required. The final slides to be used for the presentation will need to be reviewed and approved by the ISGP symposium planning committee prior to the symposium.

\*The speaker is not required to be an employee of the company sponsoring the talk. However, any fees required by the speaker will be an additional cost to be incurred by the sponsor.

**Selection Process:** A small group from the ISGP symposium planning committee will review all applications for the sponsored educational talk. This group will be blinded to the individual/company which submitted the application, as to reduce the possibility for bias in the decision-making process. A decision will be made by mid-March.

**Sponsorship Requirements:** The application selected for the presentation will be required to submit a **$4,000 sponsorship fee** (Platinum level sponsorship). By submitting an application, you agree to pay this fee if your presentation is selected. In addition to the presentation opportunity, the company will also receive a list of the emails of symposium attendees who opt-in to a raffle. They sponsor may also provide an advertisement slide which will be repeated during breaks in the symposium schedule and will be emailed to all symposium attendees.

Please contact Jennifer Thompson ([Jennifer.Thompson@sema4.com](mailto:Jennifer.Thompson@sema4.com)) with any questions related to the application.